



Trust Act No. F/4005/Dhule Dtd. 28-07-98  
Regd. No. MH4048/DHL Dtd. 20-12-96

Govt. Approved & Affiliated to KBC North Maharashtra University, Ja

System Technical Education Society's

# System Institute of Management & Research

"System House", 7, Kshire Colony, W.B.Road, Deopur, Dhule .Ph: 02562-22608  
Mob. No.: 9422792685, Email:- system\_imr@yahoo.co.in website: www.systemofm

Chairman: Hon. Hemant C. Gharate

Director: Dr. Hansraj M. Patil  
(Ph.D,MBA,MCA,MCM,M.Sc.)

## Internal Quality Assurance Cell

Minutes of IQAC Meeting Held On 24/06/2023 at NAAC Office on 1:00 Pm

### The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	Action Taken Of The Previous Meetings	Coordinator-IQAC Read Out The Action Taken Report Of The Previous Meetings
2.	To Preparation Of Academic Calendar	
3.	Updating Of College Website	IQAC Suggested Institute To Improve The Website As Per Student's Requirements.
4.	To Discuss About Preparation Of I/QA And SSR	IQA and SSR are essential tools for institutional quality enhancement and accreditation. By effectively implementing I/QA and preparing a comprehensive SSR, institutions can demonstrate their commitment to quality, identify areas for improvement, and achieve continuous growth and development.
5.	Documentation Collection Of 7 Criteria	Comprehensive document that provides an overview of an institution's history, mission, vision, objectives, and performance in various areas.
6.	Upgradation Of Infrastructure	Upgrading Institute infrastructure for ongoing endeavour that aims to enhance the quality of education so IQAC suggest this
7.	To Motivate Students To Participate In Avishkar For Poster Presentation	To Motivate student and Emphasize that participation in Avishkar is a valuable learning experience,

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## Internal Quality Assurance Cell

Minutes of IQAC Meeting Held On 21/01/2023 at NAAC Office on 11:00 Am

### The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	Action Taken Of The Previous Discussed In Meeting	Coordinator-IQAC Read Out The Action Taken Report Of The Previous Meetings
2.	To Arrange Student Visit At Adopted Village For NSS Camp	IQAC Suggest faculty members, representatives from the adopted village. The committee will be responsible for coordinating the camp activities, logistics, and budget.
3.	Academic Audit Grade By NMU Jalgaon	Institute Secured C Grade by Academic Audit Committee. NMU Jalgaon IQAC appreciated director and staff of the institute
4.	To Discuss On Slow Learners Students	IQAC Suggested More Activates to be Planed for Slow learner Student Development like Extra Classes, Extra Practical
5.	Updating Of ICT Tools	IQAC Suggested Ensure That All Students Have The Opportunity To Benefit From ICT In Education

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Systel Technical Education Society's

# Systel Institute of Management & Research

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## Internal Quality Assurance Cell

Minutes of IQAC Meeting Held On 18/07/2022 at NAAC Office on 1:00 Pm

### The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	To Prepare Academic Calendar	IQAC Reviewed On Action Plan For Academic Circular And Calendar
2.	Upgradation Of College Infrastructure	Upgrading Institute infrastructure for ongoing endeavour that aims to enhance the quality of education so IQAC suggest this
3.	Yearly Staff Information Updating	Yearly staff information updating is an essential process for organizations to ensure they have accurate and up-to-date information about their employees.
4.	IQAC Initiatives For Innovation Practices For Teaching Learning Process	By adopting these innovative practices, educators can create more engaging, dynamic, and effective learning
5.	Review On Student Development Activates	IQAC Reviewed Various Activities Conducted During The Year For Student's Development. IQAC Suggested For Consistency In Activities
6.	Upgradation Of NAAC Document For Preparation Of IQA	NAAC accreditation is a voluntary process, but it is highly regarded by institutions and employers. Upgrading your NAAC document is an important step in preparing for the IQA Process
7.	To Motivate Student To Preparation In Avishkar	To Motivate student and Emphasize that participation in Avishkar is a valuable learning experience,

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### Internal Quality Assurance Cell

Minutes of IQAC Meeting Held On 10/02/2022 at NAAC Office on 12:30 Pm

The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	Review On Various Extension Activities	IQAC Suggested More Activity To Be Planed For Student Development Like Different Competitions And Programs
2.	To Encourage Students For Feedback Of Institute	IQAC Suggest Faculty Member to take Feedback form and also ask for necessary action
3.	To Arrange Student Visit For ICT Activities In Neighbouring Schools	IQAC Suggest this type of collaboration can provide students with valuable learning experiences, foster connections between schools, and promote the use of ICT in education.
4.	To Discuss Availability Of ICT Seminar Hall	IQAC Suggest so it can provide students and faculty with the space and resources they need to learn about and use ICT in a variety of ways
5.	To Encourage Slow Learners	IQAC Suggested More Activates to be Planed for Slow learner Student Development like Extra Classes, Extra Practical
6.	Preparation Of NAAC Document	The preparation of NAAC documents is a critical task that requires careful planning, coordination, and execution. So IQAC Suggest to be careful about preparation of NAAC document.

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## Internal Quality Assurance Cell

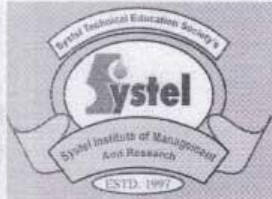
Minutes of IQAC Meeting Held On 14/08/2021 at NAAC Office on 10:30 Am

### The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	To Prepare Academic Calendar	IQAC Reviewed On Action Plan For Academic Circular And Calendar
2.	Updating College Website	IQAC Suggested Institute To Improve The Website As Per Student's Requirements.
3.	Discussion Regarding Admission Process	Institutions can ensure that the admission process is fair, equitable, and reflective of the values of education.
4.	Discussion On Up Gradation Of College Infrastructure	IQAC Suggest for Upgrading Institute infrastructure for ongoing endeavour that aims to enhance the quality of education
5.	Organizing Workshop And Seminar	Institute is Suggest for careful planning and execution, it can be a successful and rewarding experience of seminar and workshop

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## Internal Quality Assurance Cell

Minutes of IQAC Meeting Held On 20/03/2021 at NAAC Office on 2:00 Pm

### The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	Review Of Action Plan Of Previous Meeting	Coordinator-IQAC Read Out The Action Taken Report Of The Previous Meetings
2.	Upgradation Of Lab	Purchase Requirement A.Y. 2020-21 approved by purchase committee Lab Requirement approved by LMC
3.	Discussion On Online And Offline Examination	IQAC Addressed By Discussing And Reflecting On These Challenges And Potential Solutions for the online and offline examination
4.	To Prepare AQAR For Last Year	Institute is suggest to Organize and analyse the collected data to identify key strengths and areas for improvement
5.	Regarding Internet Speed In Campus	IQAC Suggested To Improve WI-Fi Connectivity And Internet Speed

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## Internal Quality Assurance Cell

Minutes of IQAC Meeting Held On 04/07/2020 at NAAC Office on 12:30 Pm

### The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	To Prepare An Academic Calendar	IQAC Reviewed On Action Plan For Academic Circular And Calendar
2.	Discussion For Online Examination Evaluation System	IQAC Addressed By Discussing And Reflecting On These Challenges And Potential Solutions
3.	To Discuss Issues Regarding Fees Of Students	IQAC Address this problem, but it will require a concerted effort from governments, educational institutions, and students.
4.	Organizing National Level Webinar And Workshop	Institute is Suggest for careful planning and execution, it can be a successful and rewarding experience of webinar and workshop
5.	Discussion Of Various Extension Activity For This Year	IQAC Suggested More Activity To Be Planed For Student Development Like Different Competitions And Programs

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## Internal Quality Assurance Cell

Minutes of IQAC Meeting Held On 08/02/2020 at NAAC Office on 1:00 Pm

The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	Discussion Regarding To Motivate Slow Learner	IQAC Suggested More Activates to be Planed for Slow learner Student Development like Extra Classes, Extra Practical
2.	To Encourage Faculty For Research	IQAC suggested More Actively Participate in Various Seminar, improve knowledge
3.	Review Of Collaboration And Mou's	IQAC Suggested for MOU's with Colleges as part of skills and Knowledge
4.	Discussion On New Methodology And Manuals For 1 <sup>st</sup> Cycle Of NAAC	IQAC Suggested Institute to reflect the changes in the methodology
5.	To Discuss Availability Of ICT Tools In Classroom	IQAC Suggested Ensure That All Students Have The Opportunity To Benefit From ICT In Education

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## Internal Quality Assurance Cell

Minutes of IQAC Meeting Held On 13/07/2019 at NAAC Office on 2:00 Pm

### The Following Points Were Discussed-

Sr No	Points Discussed	Action Taken
1.	Preparation Of Academic Calendar	IQAC Reviewed On Action Plan For Academic Circular And Calendar
2.	Regarding Internet Connectivity In Campus	IQAC Suggested To Improve Wi-Fi Connectivity And Internet Speed
3.	Review On Certificate Courses	Discussion On Cell Should Organize Certificate Courses For Student As Per Requirement
4.	Discussion On Various Extension Activity	IQAC Suggested More Activity To Be Planed For Student Development Like Different Competitions And Programs
5.	Regarding Updating College Website	IQAC Suggested Institute To Improve The Website As Per Student's Requirements.

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